

Do the following and submit via irbmilhosp@gmail.com

Download the appropriate Form A for the application. Student form A covers the following applications: Diploma, Undergraduate, Masters, Mphil, Membership, Fellowship & PhD

1. Provide an **Introductory Letter** from your **Department/Faculty** to be addressed to **The Commanding Officer, 37 Military Hospital, Accra**;
2. Provide a **Support Letter** from your **Supervisor** to be addressed to **The Chairman, IRB Board, Postgraduate College, 37 Military Hospital, Accra**;
3. **Introductory** and **Support Letters** should be scanned first before the IRB Form A. Note that all documents are to be scanned as one and not attached one by one (Read the instructions on the form, especially (ii) and (iii));
4. Number the pages;
5. Each Chapter as well as Abstract, References, Work Plan, Budget, Informed Consent, Questionnaire, CVs etc. should start on a new page;
6. Provide Abstract of not more than 500 words;
7. Background of Study (without Aim & Objectives, Problem Statement etc.) should be about 3 pages;
8. Make all Line Spacing uniform. Let it be 1.5;
9. Aim and Objectives should be together;
10. Bolden your sub headings;
11. Justify your work (CTRL + J) so that it looks neater;
12. Provide Students' Signatures but not initials.